



**ANACOSTIA TRAILS HERITAGE AREA
4318 GALLATIN STREET, HYATTSVILLE, MD 20781
ANACOSTIATRAILS.ORG**

MAY 15, 2023

**REQUEST FOR PROPOSALS FOR TRAIL DESIGN SERVICES
NEWTON STREET PARK, COLMAR MANOR, MD**

1. INTRODUCTION:

Anacostia Trails Heritage Area, Inc. (ATHA) is seeking proposals from qualified firms to provide professional design services for an elevated wooden ramp that is part of a trail development project on public land in Prince George's County, Maryland.

a. Process Timeline (Subject to Change)

- RFP Issuance: May 15, 2023
- Proposal Submission Deadline: June 15, 2023
- Award: July 15, 2023
- Project Commencement: August 1, 2023

2. PROJECT BACKGROUND:

ATHA is a private non-profit organization working in Prince George's County, Maryland in partnership with the Maryland-National Capital Parks and Planning Commission and the Town of Colmar Manor to design a replacement pedestrian and bike ramp in the Newtown Street Park area of Colmar Manor Community Park to be part of a new extension of the Anacostia River Trail System between Bladensburg Waterfront Park and Dueling Creek Natural Area. This project is the implementation of the Dueling Creek Heritage Trail Concept Plan (2021) that has broad public and private support including funding public funding: <https://anacostiatrials.org/wp-content/uploads/2023/04/dueling-creek-heritage-trail-concept-plan-2021.pdf>.

The land is publicly owned. ATHA has permission to solicit bids for this RFP on behalf of the owners and partners. The contract for services will be between the selected firm and ATHA following all funder-required procurement regulations.

An existing ramp is located in the Newton Street Park area of the Colmar Manor Community Park immediately adjacent to Lawrence Street. Designs for an ADA-compliant replacement ramp assuming the

removal of the existing ramp are sought. Designs should take into consideration location of adjacent properties, ADA-compliant slope and materials, and geotechnical conditions of the soil. The remainder of the trail will be designed and constructed outside of this scope. Please see the above mentioned Concept Plan (2021) for proposed future trail alignments.

3. SCOPE OF WORK:

The selected trail design firm will be responsible for the following:

- Conducting site assessments, including an analysis of the terrain, environmental factors, and any existing conditions that may affect the trail design.
- Developing a trail concept plan that aligns with the project goals, addresses user needs, and integrates with the natural surroundings.
- Creating detailed trail design drawings and specifications, including trail alignments, grading, cross-sections, structural elements, and recommended materials.
- Construction costs should not be included in this phase.

4. PROPOSAL GUIDELINES:

ATHA is seeking complete but succinct proposals that include the following:

- a. Cover letter: Introduce your firm.
- b. Team qualifications: Provide information about your firm's expertise in trail design
- c. Project approach: Describe your approach to trail design, highlighting your ability to address the environmental and accessibility considerations
- d. Work plan and timeline: Outline the proposed phases of work, key deliverables, and an estimated timeline for completing the project
- e. Cost proposal: Provide a breakdown of your fees and expenses, including design, site visits/travel, subcontractors, and any other applicable costs
- f. References: Include at least one case study of similar trail design projects you have completed

5. SUBMISSION:

Proposals should be submitted in electronic format (PDF or download link, ie. Dropbox) to info@anacostiatrails.org no later than June 15, 2023.